

Collective Bargaining Essential Duties

- Bargaining Year:
 - Manage all contract bargaining and related fields
 - Manage economic bargaining
 - Manage bargaining team - everyone is working together but the VP role is coordinating the team to be effective
- Non Bargaining Year:
 - Research what is working and what is not with the current contract
 - What did we bargain for in the last contract that we didn't get?
 - Ensure that the new contract that is in place is respected and all members are getting the benefits of bargaining
- Day to Day Tasks:
 - Monitor emails at bargaining@pdxgeu.org
 - Working closely with Grievance Officer to manage grievance process
 - Point of contact between PSU and GEU for initial conversations surrounding issues in order to avoid official grievance process
 - Contract violations should always include the bargaining VP in some way
- Act as intermediary between GEU and PSU when there is no active President
- Create and manage "CAT" events and team

Duties As Described In Bylaws:

Section 13.4 - Vice President for Collective Bargaining

The duties of the Vice President for Collective Bargaining are as follows:

- 13.4(a) Responsible for leading the bargaining process
- 13.4(b) Chair of the Bargaining Team
- 13.4(c) When bargaining is not ongoing, chair the Labor Management Committee; When bargaining is ongoing, the VP of Collective Bargaining may designate a representative to chair the Labor Management Committee
- 13.4(d) Arrange for an in-person attendee to take notes at each bargaining session
- 13.4(e) Oversee the Monitoring, investigation, and research on relevant issues for subsequent bargaining sessions, in coordination with other members of the bargaining team
- 13.4(f) Communicate with outside resources for bargaining, if necessary, including cooperation with AFT and other union affiliates
- 13.4(g) Represent concerns related to bargaining and the Bargaining Team to the Executive Board
- 13.4(h) Provide updates on bargaining proceedings to the general membership in cooperation with other Bargaining Team members and the Communications Committee

13.4(i) Serve as a backup and/or provide support for Grievance Officers and Stewards in contract interpretation and grievance proceedings